

Schedule C Worksheet

Schedule C Worksheet (Self-Employed) Provide all 1099's received and issued by your company, including all 1099-K's.

Business Name:	
Is this business operated by Taxpayer or Spouse?	
Business activities:	
Address:	
Gross Sales- Do not include Sales Tax Collected.	
Refunds, Returns, Allowances	
Labor Costs	
Material Costs	
All other direct costs	

EXPENSE CATEGORY	AMOUNT	COMMENTS
Accounting Services		
Advertising		
Bank Charges		
Commissions		
Delivery and Freight		
Dues and Subscriptions		
Employee Benefits		
Insurance-Business		
Interest		
Janitorial		
Legal and Professional Fees		
Office Expenses		
Outside Services		
Postage		
Printing		
Rent Expenses-Building		
Rent Expenses-Vehicles, Equipment		
Rent Expenses-Storage		
Repairs-Building, Equipment		

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Security		
Supplies		
Property Taxes-Business only		
Payroll Taxes		
Telephone		
Tools		
Travel- Hotels, Plane Tickets		
Meals and Entertainment		DOT Driver _____
Uniforms		
Utilities		
Salaries and Wages		
Disposal Fees		
Licenses and Permits		
Fuel for Equipment ONLY		
Credit Card & Merchant Fees		
Computer and Internet Fees		
Continuing Education		

Vehicle Information – Breakout by each vehicle – Miles MUST be reported

Date Placed in Service _____ Year/Make/Model _____

Business Miles Driven _____ Personal Miles Driven _____

If this vehicle **does not** take the standard mileage deduction, please list the actual expenses.

EXPENSE CATEGORY	AMOUNT	COMMENTS
Parking Fees and Tolls		
Fuel		
Repairs		
Tires		
Insurance		

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Fixed Asset Purchases- Please provide a list of all assets purchased and any major repairs or improvements to buildings or vehicles that may need to be capitalized.

Be sure to include the following information. Please provide vehicle purchase paperwork. Please use additional sheets if necessary.

Description

Date placed in Service

New or Used

Cost

Description

Date placed in Service

New or Used

Cost

Description

Date placed in Service

New or Used

Cost

Description

Date placed in Service

New or Used

Cost