

## Schedule E Worksheet

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Prepare a separate worksheet for each property.

**Schedule E Worksheet (Rental Property) Provide all 1099's (MISC & NEC) received and issued by your company.**

Type of Property: (Residential rental, duplex, commercial building, vacation rental, Bnb, Vrbo, etc.): \_\_\_\_\_

Do you occupy any of the property? \_\_\_\_\_

Address of Property: \_\_\_\_\_

**Please indicate totals for any Covid-19 Business Grants/Loans Obtained:**

Paycheck Protection Program (PPP) \_\_\_\_\_

Amount Forgiven under PPP \_\_\_\_\_

Emergency Injury Disaster Loan (EIDL) Grant Portion: \_\_\_\_\_

Emergency Injury Disaster Loan (EIDL) Loan Portion: \_\_\_\_\_

Total Rent Received in 2020 (Do Not Include Security Deposit): \_\_\_\_\_

EXPENSE CATEGORY	AMOUNT	COMMENTS
Accounting Services		
Advertising		
Association Dues, HOA Fees		
Bank Charges		
Cleaning		
Commissions		
Contract Labor		
Gardening		
Insurance-Homeowner's		
Legal and Professional Fees		
Licenses and Permits		
Management Fees		
Credit Card Interest		
Mortgage Interest		
Qualified Insurance Premiums		
Painting and Decorating		
Pest Control		
Plumbing and Electrical		
Repairs- Buildings, Equipment		
Office Supplies		
General Supplies		
Property Taxes		

## Schedule E Worksheet

Telephone		
Utilities		
Meals-Business		
Parking Fees and Tolls		
Personal Protective Equipment (PPE)		
_____		
_____		

**Vehicle Information – Breakout by each vehicle – Miles MUST be reported**

Date Placed in Service \_\_\_\_\_ Year/Make/Model \_\_\_\_\_

Business Miles Driven \_\_\_\_\_ Personal Miles Driven \_\_\_\_\_

**Capital Improvements & Installation of Equipment vs. Repairs**

Some repairs and supplies are day-to-day items that are expensed in the current year, however, with the new repair regulations, some repairs will need to be capitalized and depreciated over the asset's useful life or remaining useful life.

**Please provide equipment purchases and other capital improvements and repairs done in 2020. You can use \$2500 as a threshold.**

**Be sure to include the following information with your listing of purchases. Please use additional sheets if necessary.**

Description:

Date Placed in Service:

Cost:

What were you repairing or restoring?

If vehicle, obtained via trade-in?

Description:

Date Placed in Service:

Cost:

What were you repairing or restoring?

If vehicle, obtained via trade-in?